

C.A.R.E. Learning Centre “PROJECT SUCCESS”

believes in addressing the need of an alternative learning environment for students wishing to continue their education but are unable to do so in the regular middle/secondary school environment.

While providing a more flexible approach to instruction, academic success is the primary focus of the Learning Centre. The ultimate goal of the programme is for each student to achieve a high school diploma.



Emphasis is to be placed on technological skills and organizational skills such as goal setting, time management, independent and cooperative learning. The concept of the self-help is important to the staff of the Learning Centre, as we seek to cultivate the skills in students to be independent, self-directed and life-long learners.

BELIEF STATEMENT

Key to the programme is the belief that all students can learn and have a right to an education, but must accept the ultimate responsibility for taking advantage of that opportunity. We accept that learning rates, styles and abilities vary from individual to individual and that learning takes place in multiple settings. As a learning community, service is an important part of learning and therefore reflects the need to include opportunities for community service and partnership within the instructional programme.

“Empowering students to SUCCEED”

LEARNING CENTRE GOALS

- Offer a full complement of courses to a high school diploma
- Provide additional educational opportunities for students who while capable of success in a regular education programme do not currently feel that they are successful in pursuing their educational goals in a traditional school setting
- Provide learning opportunities through work release programmes
- Create a learning community sensitive to the needs of the individual
- Provide flexible time-tabling for students to work at a pace modified to best meet their needs
- Emphasize the importance of technology, organizational skills such as goal setting, time management and independent work skills

SCHOOL FEATURES

The small instructional nature of the Learning Centre provides informal but specific teacher learner relationships. Students are treated as adult learners and are extensively involved in the planning of their educational programme.

Personalized education plans, incorporating computer assisted instruction, one-to-one tutorials, meetings and group or individual learning projects assist each student to achieve their personal academic objectives. Students are encouraged to work at their own pace reaching for a personal level of mastery, and learning to balance time with success.

“Giving students the freedom to accomplish their GOALS”

HOURS OF OPERATION

Mon, Tues & Thurs **9:00 a.m. – 11:30 a.m.**

Holidays (*refer to time periods table*)

ORIENTATION

ALL prospective candidates making application to enroll at the learning centre will participate in a registration that will include an assessment, career exploration and school-to-work programme. It is essential that students, having been unsuccessful in one academic setting, clearly define their objectives, goals and commitment prior to beginning another educational endeavour. It is also important for each individual to recognize the need to clearly plan for and work towards the achievement of personal goals and objectives.

STUDENT RESPONSIBILITIES

Daily attendance is compulsory at the Learning Centre. It is important that as a part of the planning, goal setting and career exploration process, during registration, attendance requirements are discussed and established. Failure to comply with attendance expectations may result in withdrawal from the learning centre.

Students may sign out materials to take home but the sign out period should be as short as possible. All materials must be signed out before they leave the building. Replacement of lost or damaged materials is the responsibility of the students.

“LEARNING is made easier through ENCOURAGEMENT”

STUDENT EXPECTATIONS

It is expected that while at the Learning Centre each student contribute to the positive working atmosphere of the centre. Students must take responsibility for the educational programme **“PROJECT SUCCESS”**.

The most important responsibility is a positive attitude towards learning and the opportunity to be successful.

- ✓ *Behaviour, which detracts from this learning environment or prevents other students from completing their work is not acceptable and will not be tolerated.*
- ✓ *Students under the influence of either drugs or alcohol will be asked to leave the premises and may be withdrawn should they not want/accept counselling.*

RULES

Students are expected to behave as young adults. This includes cooperation with rules, staff, consideration of classmates, care of their learning centre materials and productive work in classes. Annoying other students, using vulgar language or profanity and ignoring authority are examples of behaviour that is not accepted.

- ✓ *Prepared to start promptly at 9:00 a.m.*
- ✓ *Do quality work for the full period*
- ✓ *Follow teacher’s instruction*
- ✓ *Demonstrate cooperative and positive behaviour*
- ✓ *Maintain regular attendance*

1. **NO** chewing gum!
2. **NO** rocking in chairs
3. **NO** running up and down stairs.
4. **NO** music /headphones on during class
5. **NO** cellualars, peepers or electronic gadgets
6. **NO** hanging outside building
7. **NO** eating in classroom
8. **NO LOUD** talking in classroom
9. **LEAVE** premises quietly

DRESS for SUCCESS

- Applies to all students
- Bandanas are **NOT** permitted, regardless of colour
- No sunglasses or hats in the office/classroom
- Students may not **“sag and bag”** at school
- **ALL** pants must be waist size, **NOT** oversized **They must be worn at the waist not lower**
- Short-shorts, running shorts, gym shorts and cut offs not acceptable
- Students are to wear shoes at all times

IF CLOTHING DOES NOT MEET DRESS CODE STANDARDS, STUDENTS MAY HAVE TO CONTACT PARENTS TO BRING THEM ACCEPTABLE CLOTHING.

This new mission for C.A.R.E. Learning Centre **“PROJECT SUCCESS”** is to provide an educational environment for students, which will foster and accelerate their intellectual, physical, social and career development.

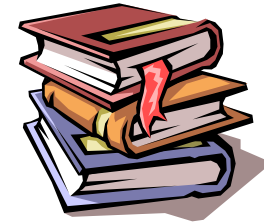
C.A.R.E. Learning Centre provides a smoke free environment.

Children and

Adults

Reaching for

Education



(A subsidiary of C.A.R.E. Computer Services)

STUDENT HANDBOOK

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**“Meeting the Educational needs
of the Community”**